



Pavilion Rental Agreement

In order to reserve and utilize the pavilion and kitchen at Meadowside of Woodstock, the following expectations must be agreed to and met:

- Owner must request use of the facilities, and must be in good standing with the campground.
- Owner must be present for the entire event.
- Owner takes full responsibility for all aspects of the event and guests, ensuring that all campground rules are followed by everyone.
- Owner must pay a \$50 deposit when making the reservation in order to hold the date and time. This deposit will be returned within one week of the event, provided that all expectations are met.
- At the conclusion of the event, owner must ensure the cleanliness of the pavilion and kitchen, which includes removing all trash and placing it in the dumpsters; washing any dishes that were used and returning them to the storage area and cleaning the kitchen to the level it was in; cleaning any tables or chairs that were dirtied and returning them to the storage area; sweeping the pavilion floor. This also includes any other common areas that were used, such as the recreation hall or the mini-golf area.
- If the pool is used by the event guests, an adult over the age of 18 must be present in the pool area with any younger guests at all times. Children who are not toilet trained must wear swim diapers to utilize the pool. No food or glass may be brought into the pool area. There is no smoking inside the pool area. Diving is strictly prohibited.
- Owner must coordinate with the Board Secretary to obtain the key to the kitchen and receive training on the operations of the gas grill (if needed).

I, _____ (Owner), have read the above expectations and agree to follow them as stated.

Date: _____

REQUIRED INFORMATION TO BE PROVIDED FOR RENTAL AGREEMENT:

Owner Name: _____ Lot #: _____

Contact Phone: _____

Email Address: _____

Date requested : _____ Times requested: _____

Facility requested: Hall only Hall and Kitchen Hall, Kitchen, Gas Grill

For Secretary's Use: Deposit Received: _____ Rental Approved: _____

Key Pickup: _____ Grill Training: _____ Key Returned: _____ Deposit Returned: _____



Pavilion Rental Policy

1. The pavilion and kitchen facilities are available for use by Meadowside owners and their guests.
2. The facilities can be reserved once per year by an owner at no charge, with the exception of the \$50 refundable deposit.
3. If an owner would like to reserve the facilities for an additional time period during the season, the subsequent rental request can be made no sooner than 30 days prior to the proposed event date. There is no charge, with the exception of the \$50 refundable deposit.
4. Facilities should be reserved as far in advance as possible by using the "Contact Us" section of the Meadowside website—www.meadowside-of-woodstock.com. A reservation will not be considered complete until the Board Secretary has received the completed "Pavilion Rental Agreement" and \$50 deposit. The Board Secretary will schedule and complete all rentals.
5. All Meadowside campground rules and by-laws are required to be followed during events. The Pavilion Rental Agreement further outlines the expectations of rentals and event guests. In the event these rules are not adhered to, the \$50 deposit may be forfeited and the owner may not be allowed to request another rental in the future.
6. The owner needs to include and abide by the times requested on the rental agreement. This will allow for more events to be scheduled on a particular date.